

PERSONAL MEMORANDA

[Office Copy]



This page of the calendar is an official document. Please fill in the details correctly and submit to the Class Coordinator.

Name of the Student:

Course & Section: Reg. No.

Date of Birth: Blood Group:

Contact No.: E-mail ID:

Father's Name & Occupation:

Contact No.: E-mail ID:

Mother's Name & Occupation:

Contact No.: E-mail ID:

Guardian's Name & Occupation:

Contact No.: E-mail ID:

Permanent

Address:

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Present

Address:

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Class Coordinators

Name:

----- Father's Signature	----- Mother's Signature	----- Guardian's Signature	----- Student's Signature	----- Coordinators Signature
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DECLARATION

I
a student of (Year/Course) acknowledge that all the
above-mentioned details are true and authentic. I have read the
calendar and hereby agree to abide by all the rules, regulations and
code of conduct of the Institution as stated in the calendar and framed
by the Principal/Management from time to time. In case I fail to abide
by the same, I am liable for disciplinary actions taken by the College.

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Parent's /Guardian's Signature
Student's Signature

PERSONAL MEMORANDA
[Student Copy]



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Mother's Name & Occupation:

Contact No.: E-mail ID:

Guardian's Name & Occupation:

Contact No.: E-mail ID:

Permanent

Address:

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Present

Address:

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Class Coordinators

Name:

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Father's	Mother's	Guardian's	Student's	Coordinators
Signature	Signature	Signature	Signature	Signature

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 Parent's /Guardian's Signature

 Student's Signature

MILAGREAN IDEALS

You are a student of a prestigious Institution that has more than a century old history and legacy in the field of imparting quality education to its aspirants. The College, being a Minority Institution, is run primarily for the Education of the Catholic Youth. However, it makes no distinction of Caste and Creed, as people of all faiths are welcome here. The institution strives to inculcate social, moral, ethical and spiritual values along with curricular and co-curricular activities. It aims at the holistic development of every student brought under its care. Apart from this, it also emphasizes on character formation, which is the felt need of the present.

BRIEF HISTORY OF MILAGRES INSTITUTIONS

Milagres School was founded by then Bishop Rt Rev. Bernardin in 1848 and was entrusted to the care of Mr John Edward Fitzerald, an Irish and Monsieur Dupret, a Frenchman. In the beginning, it was started as a Primary

English School with classes I to V and higher classes were added gradually. The Higher Secondary school was started on July 23, 1929. The Government of Karnataka upgraded the High School into Pre-University College on July 5, 1982 with Commerce combinations and the Science Section was added in 1999. The Milagres Educational Institutions today impart education from Kindergarten (KG) to Under Graduation (UG) with a student strength over 2,500 and faculty and Staff of 140.

INCEPTION OF THE DEGREE COLLEGE

With the aim of imparting higher education, the Management of the Institute initiated and incepted Milagres Degree College in 2010 run by the Catholic Board of Education of the Diocese of Mangalore and locally managed by Milagres Church. The college is affiliated to Mangalore University and recognized by UGC MHRD, Govt. of India under Section 2(f) of UGC Act, 1956. It is accredited by NAAC with 'B++'Grade in the year 2019. It offers Undergraduate Programmes in Commerce (B. Com), B.Sc. in Hospitality Science from 2016-17, B.Sc. Food Nutrition and Dietetics from 2017-18 and B.Sc. Interior Design and Decoration in 2020-21. The college initiated the UGC career oriented courses, Aviation and Hospitality Management, Travel and Tourism, Logistics and Supply Chain Management from 2019-20.

In the pursuit of knowledge, the right learning environment can truly impact a student's performance and his all-round development in a positive and meaningful way. From the academic year 2016-17, our newly constructed Degree College building, which is artistically designed with all the 'Hi-Tech' modern amenities, evolving the state-of-the-art infrastructure, aims to provide a soothing, conducive and pleasing environment for learning.

AIMS AND OBJECTIVES

- To inculcate passion for perfection.
- To provide a critical, creative and humane learning experience to the students.
- To educate students from all sections of the society.
- To empower students with employable skills.
- To make students competent to face global challenges.
- To impart social, moral and spiritual values to be a quality and responsible citizen.

MANAGEMENT

The management has three-tiersystem of management. At the apex is the Catholic Board of Education, Mangalore Diocese, headed by the bishop. At the local level, the governing council is headed by the correspondent who is

also the local Parish Priest of Milagres Church. At the college level, the Principal / Campus Director looks after the day-to-day affairs.

MANAGING / GOVERNING COUNCIL MEMBERS

NAME	DESIGNATION
Most Rev. Dr Peter Paul Saldanha	President
Rev. Msgr. Maxim L. Noronha	Vice President
Rev. Fr Antony M. Shera	Secretary
Rev. Fr Bonaventure Nazareth	Joint Secretary
Rev. Fr Michael Santhumayor	Principal
Mr. Nigel Pereira	Member PPC
Mr. Gerald Pinto	Member PPC
Mr. Cassin Rodrigues	Staff Representative
Mr. Denzil Celestine D’Costa	Staff Representative
Mrs Shalet Ornello	Parent Representative
Mr. Valerian Moras	Parent Representative
Ms. Elizabeth Neeliyara	Legal Advisor
Prof. Lourdusamy	Educationist
Mr. Archibald Menezes	Educationist

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NAME	DESIGNATION
Chairperson	Rev Fr Michael Santhumayor, Principal
Teachers	Mr Cassin Rodrigues, Vice Principal
	Mr Denzil Celestine D’Costa,
	Ms Nayana K, HOD of Languages
	Ms. Mary Priscilla, HOD of B Sc. FND
	Mrs Glancia Fernandes, Dept of Commerce
Management	Rev Fr Antony Shera, Secretary, CBE
	Rev Fr Bonaventure Nazareth, Correspondent
	Mr Nigel Pereira
Local Society	Prof A Lourdusamy
	Mr Aloysius Henry Sequeira

Students	Mr Joel Shavil Dsouza
	Ms Florida Jenifer Almeda
Alumni	Mr Basith Hussain
	Ms Riana D’Cunha
Employers	Mr Jeevan Saldanha
	Mr Roy Rodrigues
Industrialist	Mr Walter D’Souza
Stakeholders	Mr Archiblad Menezes
	Mrs Shalet Ornello
	Mr Valerian Moras
Coordinator	Mr Eva Manorama, IQAC & NAAC
Senior Administrative officer	Mr Deepak D’Souza

STAFF COUNCIL

NAME	DESIGNATION
Rev. Fr Michael Santhumayor	Principal / Campus Director
Mr Cassin Rodrigues	Vice Principal
Mrs Glancia Fernandes	HOD of Commerce
Mr Akhil E T	HOD of Hospitality Science
Ms Mary Priscilla	HOD of Food Nutrition & Dietetics
Ms Nayana K.	HOD of Languages
Mr John Melroy Fernandes	I/C HOD Interior Design & Decoration
Ms Eva Manorama	IQAC & NAAC Coordinator
Mr Denzil Celestine D’Costa	Examination Coordinator
Ms Anju Elsa Thomas	COUNSELOR
Ms Pramila D’Souza	LIBRARIAN
Mr Sandeep S Rao	PHYSICAL DIRECTOR

TEACHING STAFF

NAME	DESIGNATION	QUALIFICATION
DEPARTMENT OF LANGUAGES		
Rev. Fr Michael Santhumayor	PRINCIPAL / Campus Director	MBA, MA Eco., MA Kon., B.Ed., M.Phil.
Ms Nayana K.	HOD	MA Eng., MA His., M Phil.
Ms Sowmya A. Kotian	Lecturer	MA Kan., M.Phil.
Ms Shrayya N	Lecturer	MA Hin.
Dr Lourdusamy	Adjunct Faculty	MA, M Phil., PhD
Ms Jessica Coutinho	Part-Time Lecturer	Dip. French

DEPARTMENT OF COMMERCE		
Mr Cassin Rodrigues	Vice Principal	M.Com., M.Phil.
Mrs Glancia Fernandes	HOD	MBA, M.Com.
Ms Eva Manorama	Lecturer	M.Com.
Ms Chethana S. Acharya	Lecturer	M.Com.
Tressy Clita Pinto	Lecturer	M.Com.
Ms Karthika M Gujuran	Lecturer	M.Com./ KSET
Mr Denzil Pinto	Lecturer	MA Eco.
DEPARTMENT OF HOSPITALITY SCIENCE		
Mr Akhil E T	HOD	MBA HM, BHM
Mr Denzil Celestine D'Costa	Lecturer	BHM
Mr Roshan Coelho	Lecturer	BSc. HS
Ms Allele Santmayer	Lecturer	BSc. HS
DEPARTMENT OF FOOD NUTRITION & DIETETICS		
Ms Mary Priscilla	HOD	M.Sc. FST
Ms Manika Das	Asst. Professor	M.Sc. Bio. Chem., KSET
Ms Pearl Rhea Fernandes	Lecturer	
Ms Navya	Lecturer	
DEPARTMENT OF INTERIOR DESIGN AND DECORATION		
Mr John Melroy Fernandes	I/C HOD	BSc. IDD
Ms Nikhitha	Lecturer	BSc. IDD
COUNSELING		
Ms Anju Elsa Thomas		M.Sc., PG Dip. Coun
LIBRARIAN		
Ms Pramila D'Souza		M.Lib. MA Kan.
PHYSICAL EDUCATION		
Mr Sandeep S Rao		M.P.Ed.
GUEST FACULTY		
Mrs Bilna K V	(Aviation & Truism)	MTA

NON-TEACHING STAFF

NAME	DESIGNATION
ADMINISTRATIVE STAFF&SUPPORT STAFF	
Ms Carol Sheela Tauro	Principals Secretary
Mr Deepak D'Souza	Accountant
Ms Vinitha Reshma D'Souza	Office Assistant
Mr Rayson Pinto	System Administrator
Mr Ronson Correa	Designer
Ms Cocess Celina Dsouza	Receptionist

Mr Roshan Lobo	Attender
Mr Ambrose	Attender
Ms Carmine D'Souza	House Keeping
Ms Meera Molly D'Souza	House Keeping
Ms Rudia D Souza	House Keeping
Ms Flavy DSouza	House Keeping

ADEMIC CLASS COORDINATORS

CLASS	COORDINATOR
I B. Com (A)	Mr Denzil E Pinto
I B. Com (B)	Ms Chethana Kumari
II B. Com (A)	Ms Nayana K
II B. Com (B)	Ms Tressy Pinto
III B. Com (A)	Ms Kartika
III B. Com (B)	Mrs Glancia Fernandes
I B.Sc. HS	Mr Akhil ET
II B.Sc. HS	Ms Allele Santmayer
III B.Sc. HS	Mr Roshan Coelho
I B.Sc. FND	Ms Navya
II B.Sc. FND	Ms Pearl Fernandes
III B.Sc. FND	Ms Manika Majumdar
I B.Sc. IDD	Ms Nikhitha
I B.Sc. IDD	Mr John Melroy Fernandes

ADMINISTRATIVE ASSISTANCE AND RESPONSIBILITIES

COMMITTEES / CELLS	INCHARGE
Academic Time Table Coordinator	Mr Cassin Rodrigues
	Heads of the Department
NAAC & IQAC Coordinator	Ms Eva Manorama
Examination Coordinator	Mr Denzil Celestine D'Costa
Marketing Coordinator	Mr Roshan Coelho
Admission / Readmission Coordinator	Ms Anju Elsa Thomas
Student Council Coordinator	Mr Cassin Rodrigues
Value Education Coordinator	Ms Nikitha
Add-on Course Coordinator	Ms Navya
FDP, MOU & Collaboration Coordinator	Mr Cassin Rodrigues
Strategic Committee Coordinator	Mr Denzil Pinto

College Activity Diary and Log. Book	Ms Manika Majumdar
All India Survey for Higher Education (AISHE)	Mr Cassin Rodrigues
Internal Disciplinary Committee Coordinator	Ms Anju Elsa Thomas
Library Advisory Committee Coordinator	Ms Pramila D'Souza
College Calendar and Calendar Quiz	Mr Denzil Celestine D'Costa
Career Oriented & College offered Course Coordinator	Mr Akhil ET
ACCA Coordinator	Ms Kartika
Extra-curricular and Co-curricular Coordinator	Ms Pearl Rhea Fernandes
Placement & Career Guidance Coordinator	Ms Glancia Rouche
Placement Officer	Ms Anju Elsa Thomas
Conferences & Workshops Coordinator	Mr Denzil Pinto
Competitive Exam Training Coordinator	Ms Kartika
Guest Lecturers Coordinator	Ms Nikitha
Student Welfare Officer	Mr John Fernandes
Staff Welfare officer & Staff Excursion	Ms Eva Manorama
Counselling & Mentoring	Ms Anju Elsa Thomas
Catechism, Theology & College Choir	Ms Pearl Rhea Fernandes
Press & Publicity & Website Proof Reading	Ms Nayana K.
Social Media and Website Updating	Mr Roshan Coelho
Information Distribution & Attendance	Ms Sowmya A. Kotian
Special & Religious Events In charge	Mr John Fernandes
Student External Participation / Preparation	Mrs Glancia Fernandes
IT Nodal Officer / Website Coordinator	Mr Roshan Coelho
Tours and Industrial Visits Coordinator	Ms Tressy Pinto
Bajaj Finserv & Wallchand Training Project	Ms Nayana K.
Earn While Learn Scheme Coordinator	Mr Denzil D / Ms Mary
College Annual Magazine – MIRACLE	Ms Nayana K.
Konkani Language Event Coordinator	Ms Tressy Pinto
Support Staff & Cleanliness In charge	Ms Chethana Kumari
Floor Supervision, Maintenance & Cleanliness	Mr Sandeep S Rao
Arrangements, Inventory & Inspection	Mr Sandeep S Rao
KCCI & CII Coordinator	Ms Eva Manorama
Google Workplace & E Content Coordinator	Mr Denzil Celestine D'Costa
ISO & FSSAI Certification Coordinator	Ms Mary Priscilla
Staff Secretary	Ms Navya
Support Staff Work Supervision In charge	Ms Pramila D'Souza
Konkani Class In charge	Ms Pramila D'Souza

Student Capacity Building Events (Bcom)	Ms Chethana Kumari
Student Capacity Building Events (BSc HS)	Mr Akhil ET
Student Capacity Building Events (BSc FND)	Ms Navya
Student Capacity Building Events (BSc IDD)	Ms Nikitha
Internship Coordinator for BSc HS	Ms Allete Santmayer
Internship Coordinator for BSc FND	Ms Manika Majumdar
STATUTORY CELLS	
Student Grievance Redressal Cell	Ms Mary Priscilla
Research and Development Cell	Ms Manika Majumdar
Forum for Human Rights & Anti-Ragging Cell	Ms Shravya
Women Empowerment & Grievance Cell	Ms Allete Santmayer

EXTRA-CURRICULAR ACTIVITIES / ASSOCIATIONS - 2020-21

ASSOCIATION / CLUBS	INCHARGE
Commerce Association	Ms Tressy Pinto
Hospitality Association	Mr Roshan Coelho
Eco and Life Science Association	Ms Pearl Rhea Fernandes
Literary Association / Wall Magazines	Ms Shravya
Fine Arts Association	Ms Mary Priscilla
Sports & Athletics Club	Mr Sandeep S Rao
National Cadet Corps (NCC Officer)	Mr Denzil Pinto
National Service Scheme (NSS)	Ms Shravya / Mr Sandeep S Rao
Youth Red Cross (YRC)	Mr John Fernandes
Outreach Programme	Ms Sowmya A. Kotian
Parent Teachers Association	Ms Chethana Kumari
Alumni Association	Ms Sowmya A. Kotian
ANNUAL EVENTS	
Orientation Programme Coordinator	Mr Cassin Rodrigues
Excelso	Ms Kartika
Navrang	Ms Allete Santmayer
Bhasha Sangam	Ms Shravya
Samanvay	Ms Glancia Rouche
Annual Day	Ms Mary Priscilla
Relish (Food Festival)	Mr Akhil ET
Annual Sports Day	Mr Sandeep S Rao

The approval of the National Education Policy (NEP) by the Ministry of Human Resource Development, Government of India has been well deliberated as discussed from the last 4 years and more. The advent of industry 4.0 scenario has led our current system of education outdated. Hence, the NEP is designed to contemplate the current skill requirements. The Indian education system with its earlier policies on education has greatly led to creation of fragmented system of education. However, bringing the whole system into one large umbrella remains a key issue. The current NEP has attempted to cure the same by getting rid of standalone institutions and institutions of affiliated nature and proposed formation and upgradation of institutions to offer multidisciplinary education. Multidisciplinary education system with inbuilt flexibility for both undergraduate as well as post graduate and research level is a key highlight of the NEP. It focuses on promoting and building vocational skills/skill enhancement courses, right from the school level, which can ease the burden on the employment opportunities and supply of proficient/talented workforce. As the experts rightly put it as the syllabi which academia develops should be student centric rather than teacher centric, which used to be so far. As already the Union Cabinet has approved the NEP 2020, it aims to pave way for transformational reforms in school and higher education systems in the country. This policy will replace the 34-year-old National Policy on Education (NPE), 1986.

VISION OF THE NATIONAL EDUCATION POLICY 2020

- An education system that contributes to an equitable and vibrant knowledge society, by providing high-quality education to all.
- Develops a deep sense of respect towards the fundamental rights, duties and Constitutional values, bonding with one's country, and a conscious awareness of one's role and responsibilities in a changing world.
- Instils skills, values, and dispositions that support responsible commitment to human rights, sustainable development and living, and global well-being, thereby reflecting a truly global citizen.

This National Education Policy 2020 is the first education policy of the 21st century and aims to address the many growing developmental aspirations of our country. This Policy proposes the revision and revamping of all aspects of

the education structure, including its regulation and governance, to create a new system that is aligned with the aspirations & goals of 21st century education, including SDG4, while building upon India's traditions and value systems. NEP aims for India to have an education system by 2040 that is second to none, with equitable access to the highest-quality education for all learners regardless of social or economic background and seeks to "ensure inclusive and equitable quality education and promote lifelong learning opportunities for all" by 2030." The whole of the NEP policy is a medication to cure the shortcomings in the education system for the last 35 to 36 years. The failure or success of the NEP will rely completely on the implementation and its acceptance by the stakeholders. For which we need to join hands in strengthening the system.

Note: For more detail about NEP 2020, Please refer college website www.milagrecollege.edu.in

SPECIAL NOTE TO STUDENTS

- University education is a rare privilege and hence consider yourself one among the fortunate and privileged ones to attain it. Further, it demands committed efforts, hard work and sincere dedication.
- As a student, it is your prime duty to maintain the highest standard of conduct and behaviour.
- Be courteous and considerate to others and adhere to all the rules and regulations of the college.
- As a learner, you need to nurture your life through purposeful learning striving for the intellectual transformation and groom to be professional.
- As a knowledge seeker, you must possess preparedness and urge for continuous learning, be dynamic and optimistic with widened intellectual horizons.

- Instil the spirit for striving potential for excellence in all spheres of creating a Passion for Perfection.
- Make the right and good use of all the learning resources and facilities available in the college.
- As a student of this institution, you should feel proud to be a ‘Milagrean’, as it is your college and more over a ‘Temple of Learning’. Hence, treat the college property with care.
- There is nothing that can substitute self-discipline and a serious devotion to duty. The college expects its students to keep their vision high and solicit the co-operation of parents to minimize the necessity of enforcing excessive rules and regulations. Thus, join our hands in efficient and smooth running.
- As a responsible social being, you must develop a spirit of respect and love for all that is good, noble and beautiful in life. Thus, be a partner in fostering peace and harmony in the college and society.
- For your all-round growth and development, involve yourself by participating regularly in all the programmes of study, both in curricular and Extra/Co-Curricular activities.
- Try to develop a good Faculty-student rapport. Feel free to consult your Coordinator /Mentors who can guide, assist and help you in case of any difficulties or learning needs.
- The students who have enrolled for the UGC approved Career Oriented Courses will have to completely attend all the 3 years.

GENERAL RULES AND REGULATIONS

With a view to ensure the smooth functioning of the Institution, the students are expected to observe the general rules of the College and are bound to abide by the regulations which the Management may frame from time to time. The following rules are mandatory on the students.

I. Class Hours

- Note the schedule of the Lecture sessions on the following days.

SCHEDULE OF LECTURE SESSIONS		
Days	Forenoon Session	Afternoon Session
Monday to Thursday	9.00 am to 12.10pm	12.50 pm to 4.20 pm
Friday	9.00 am to 12.50 pm	1.50 pm to 4.20pm
Saturday	9.00 am to 1.00 pm	-----

- Every student is expected to be in the class by 8.55 am in the morning and five minutes prior to the commencement of the classes in the afternoon sessions.
- The late comers will not be allowed to enter the class and will be marked absent. Habitually coming late for more than three times will be seriously viewed.
- The students who depend upon public conveyance should start early so as to reach the college on time
- First bell given before the class is an intimation for the students to enter the class and occupy their places, awaiting the arrival of the Lecturer. At the second bell, the lecturers enter the class and students shall stand in respectful silence to receive them and take their seats when asked to do so.
- The day shall begin with a prayer invoking the blessings of Almighty and also to recall our goal. Hence, everyone must raise and pray devotedly.
- When the attendance is called each student shall rise and answer to his name.
- No student can leave the classroom, move away from one place to another without the lecturer's permission or until the class is over.
- In the absence of classes, students shall not loiter in the campus. Instead, they are expected to spend their time fruitfully in the Library.
- After the class hours, no student is expected to remain in the campus unless there is any programme or games practice. All the extra-curricular activities cease at 5.30 p.m. Hence, students must vacate the campus by 5.30 p.m.

II. Leave/Absence

- A student is required to take the permission of the concerned authority for leave of absence. Unforeseen absence must be justified on return before entering the class with a leave note duly signed by the parents. When a student remains absent from the College for some unforeseen reasons, illness or any other specific reasons, they must submit their leave notes to the class Coordinator.
- If a student remains absent continuously for more than a week without any notice, permission or information, it will be considered that he/she has discontinued the studies and his/her name will be cancelled from the name list.
- Leave record which is appended to the Calendar should be authenticated by the Class Coordinator/Principal.
- In case of medical illness, a medical certificate from a competent authority should be furnished. However, this does not entitle a student to obtain attendance.

- Remaining absent especially at the time of the reopening of the classes after the vacations will be seriously viewed.
- Remaining absent for Tests/Examinations without any prior intimation will be seriously viewed. In case of medical grounds, producing of medical certificate is necessary.

III. Code of Conduct and Behaviour

- Students are expected to maintain the highest standards of discipline and conduct themselves well both inside and outside the campus.
- Students must be humble, polite and kind enough when they deal with the members of the Staff.
- It is a good etiquette that the students respect the Correspondent, Principal, Members of Faculty and Staff of the Institution and greet on meeting them on the first occasion of the day.
- Disrespect/discourtesy towards the Principal, Staff, habitual neglect of work, habitual in attention, irregularity in attendance, habitual late coming, obscenity in word or any act of indiscipline are sufficient reasons for temporary suspension or permanent dismissal of the student.
- Student should not enter to an altercation with the Lecturers in the classroom. Disobedience in this regard will be seriously dealt with.
- With a view to improve the fluency in language, the students are expected to speak only in English within the college premises.
- The college does not hold itself responsible for the conduct of the students outside the Campus unless such a conduct arises out of his/her college life. However, the college takes note of any serious misconduct of the students committed outside its Campus. If any such serious charges, the guilty shall be punished according to the gravity of offence.
- Boys and girls are expected to conduct themselves with a sense of dignity and maturity. They should observe norms of decency, propriety and mutual respect in their relationships.
- Playing, hooting, whistling, producing peculiar noises or shouting inside the College Building or in the classrooms is strictly prohibited.
- Students attending formal gatherings and special occasions within the campus are expected to be neatly dressed in accordance with the approved code of etiquette.
- Students are advised to maintain cleanliness of classroom and the surrounding by keeping the Campus clean, green and plastic free.
- Catholic students are expected to attend theology and catechism classes. They are advised to frequent sacraments and take part in Eucharistic Masses.

IV. Discipline

- **Mobile / Other Electronic Gadget Regulation:** Using of cellular phones / other electronic gadgets inside the college building and class rooms is strictly forbidden. If any student is found in possession of the same, it will be confiscated and heavy fine will be levied. However, students can make use of the locker facility made available by the college to keep the mobile phones by paying a nominal annual charges.
- Students are not supposed to play or listen to the music using mobile phones or any other electronic devices in the college campus.
- Any attempt to tarnish the name of any person or institution in any form on a social media (such as Face book, WhatsApp, e-mail, twitter, SMS etc.) is a serious punishable cybercrime. Defaulters will have to face legal punishment and dismissal.
- Students are expected to adhere and be committed and maintain highest discipline in the College.
- Students are not authorized to collect donations from public for any college activity without the permission of the Principal.
- Birthday or any other celebrations are not allowed inside the classrooms.
- Educational/Study Tours/Industrial Visit/Field Visits will be officially organized by the college with the prior permission of the Principal and the same will be intimated to the parents and faculty members will accompany such visits. For all such programmes, written consent of the parents is necessary.
- Students are strictly prohibited from organising any outings during college hours if found such students will be suspended.
- Mass bunking in any form is seriously dealt with.
- Students must not join any club or society or make any engagement outside the college that would interfere with their studies and go against the spirit of the college without the permission of the Principal. They are not allowed to play in any team against the college.
- No student of the College shall take part in any campaign, demonstration, political agitation, protest, strike, hartal or Satyagraha or associate with any group directed against the College, the University or the Government.
- A student warned more than once will be suspended from the class and one who is suspended more than once will be dismissed. Such case will be referred to the Disciplinary Committee of the College.
- Since the college campus is under CC TV surveillance, it is necessary that the identity of the students, parents and other visitors is identifiable. This is with an idea to prevent any untoward incident with regards to the security of 2500 students in the campus. Hence, your corporation in this regard is solicited.

- The student who shows disinterest towards the class, creates problems and disturbs the fellow mates, which interrupts and obstructs the faculty in taking up the classes will face suspension with two prior warnings.
- No meeting shall be convened, no person shall be invited by the students, no publication must be issued, no canvassing or mobilising the students for any opinion/action will be allowed without the prior permission of the Principal.
- College is a temple of learning; hence will not allow any religious affiliation to come in the way of Institutional discipline and its functioning and will strictly follow and adhere to the common college timings and dress code.
- Eating of chewing gum in the campus and class is considered violation of discipline and hence will be fined.
- Students must refrain themselves from smoking, use/consumption of tobacco in any form, alcohol and drugs on the college campus. any student who is found in contact with any of the above toxic substances or has appeared in consumption of the same, serious disciplinary action will be taken against them, which may also lead to suspension/dismissal.
- Handbills, books, magazines, newspapers and articles not approved by Principal and Staff shall not be brought to the college by students.
- Use of explosives, throwing colours, bursting crackers and such other uncommon acts are strictly prohibited in the college campus.
- The college property must be treated and handled with utmost care and should not be damaged. Scribbling, scratching on the desks, benches damages to the apparatus, washrooms/toilets, or any other property of the college will be seriously viewed and will be heavily fined individually or on the entire class. However serious damage to the college property in any form will lead to suspension/termination.
- No student can get his/her vehicle inside the college campus.
- The students must not give the College address for personal correspondence. The College will not be held responsible for the loss of any letter, whatever be the nature of correspondence.

While every effort will be made to inform the parents or guardians about any instance of serious misconduct on the part of their ward, the Principal and the Management reserve every might to rusticate a student from the college. If the student is found guilty of any serious misconduct or breach of rules and regulations or the presence of such students in the college disturbs order and discipline. Their decision in this regard will be final and binding on the same.

V. Anti-Ragging

- Ragging is banned in and around the campus. Any act which results in physical, physiological or psychological harm like teasing, abusing, asking any

student to do any act, which he/she would not do in the ordinary course is defined as ragging.

- Students should note that Ragging is a cognizable criminal offence and those who indulge in it or encourage, it will be handed over to the law as per Supreme Court of India order SLP(C) No. 24295/2004.

VI. Dress Code and Identity Card

- The students are expected to keep in mind the basic norms of modesty, decency and professional etiquette with regard to dress code. Hence, students must wear every day the prescribed college uniform as per the stipulated pattern.

FOR BOYS:

- Formal trousers. Half sleeves shirt tucked in with standard collar.
- Tight, altered, low waist pants are not permitted.
- Students are expected to wear formal shoes or sandals.
- Clean shaving is a must. However, if beard it should be closely trimmed.
- Long hair, peculiar haircuts, tattoos, wearing of earrings, awkward bracelets, bands, headgears or any such ornaments are not allowed.

FOR GIRLS:

- Formal Kurta top with knee length and Waistcoat.
- Formal trousers with sufficiently length as designed by the college tailor.
- Tight fitting/Short Tops, Leggings, sleeveless dresses are not permitted.

FOR B.SC (FND) STUDENTS:

In addition to the above dress code the B.Sc. FND Students will wear medical coat, apron head cover during lab hours.

FOR B.SC(HS) STUDENTS:

- Full sleeves formal white shirt, formal black trousers. Black belt with a formal buckle, black college formal tie and oxford shoes with black socks to be worn regularly. Tight, altered, low waist trousers are not permitted.
- Students are expected to wear the stipulated prescribed LAB uniform for all practical classes.
- All the students must be perfectly groomed i.e. for boy's clean shave daily, neat and clean formal haircut, nails trimmed, etc. and for girl's minimalistic makeup, hair tied in a bun with use of a net, nails trimmed, etc.
- Students should not wear finger rings, wristbands, jewellery or any other fancy items with an exception of small earrings and minimalistic neck jewellery for the girls.
- All the students must wear regularly washed and pressed uniform.

Note: Any student who violates the dress code as prescribed above will be liable to strict disciplinary actions. In addition, if any indecency is seen in the

dress pattern or alteration done such student should purchase a new set with double price.

- Photo Identity Card attested by the Principal will be issued to all the students of the college. It is mandatory for all the students to wear the Identity Card before entering and till the student leaves the campus
- If a student fails to wear the College ID, a progressive penalty of 50/- will be levied.
- In case a student loses the College ID Card, the student may apply for a duplicate ID Card on making a payment of 250/-

VII. Attendance:

- The college insists on punctuality and regularity in attendance.
- A student shall be considered to have satisfied the requirement of attendance for a semester if he/she attends not less than 75% of the number of classes held up to the end of the semester in each of the subjects.
- A student who does not satisfy the requirement of attendance even in one subject shall not be permitted to take the whole University Examination of the Semester and he/she shall seek re-admission to that Semester in the subsequent Semester.
- If a candidate represents his/her Institution/Department/University / Karnataka State / Nation in Sports/ NCC/ NSS /NCC/ Extension Activities/ Cultural/ Republic Day Parade or any officially sponsored activities, should take prior approval in writing from the Head of the Institution and may be permitted to claim attendance for actual number of days participated, based on the recommendation of the Head of the Institution and concerned association coordinator.
- Attendance on the reopening of the College after the vacations, Add-on Courses, Value Education classes, Tests/Examination is mandatory to all the students. Those who fail to attend will not be re-admitted to the subsequent academic year.
- Monthly attendance status of the students who have shortage will be displayed on the college notice board for their notification. Information of the same will be sent to the parents.
- No complaints or request of attendance on any ground will be entertained after the closure of the semester
- Apart from attending regular classes, the students are also expected to attend the college assembly, association meetings, industrial visits, special occasions, celebrations, institutional feast, tutorials, remedial, value education classes, add-on courses and to take part in Extra-curricular and Co-curricular events/ activities.

- Students are not permitted to skip regular classes for association activities.

VIII. Change of subjects

- Option to change a Language/Subject is exercisable only once within four weeks from the date of commencement of the I Semester on payment of fee prescribed by the University.
- Whenever a change in a subject is permitted the attendance in the changed subject shall be calculated by taking into consideration the attendance in the previous subject attended by the candidate.

IX. BasicTheology/Catechism/Value-Education/Add-on/CertificateCourses:

- Towards the spiritual growth of the students, the College conducts basic Theology classes on alternate Friday and Eucharistic celebration is held fortnightly on Friday. It is obligatory for the Catholic students to attend.
- To inculcate values for life and develop student's morality, value education classes are conducted on Friday as part of regular curriculum. It is mandatory for all the students to attend the value education classes and terminal examinations.
- Those who absent themselves from the above classes and exams or fail in the examination will be deprived of any fee concession/scholarship/prize, etc.
- To supplement the basic curriculum, widen the horizon through interdisciplinary knowledge and to prepare the students for career-oriented prospects, the college has initiated certificate/add-on courses exclusively for the benefit of students. Hence, every student must take interest and attend classes without fail. Irregularity in the attendance/failure will deprive them from the completion of the course and such students will not be issued the certificates. In addition, it may lead to withholding of their readmission to the subsequent academic year.
- **UGC Career Oriented Courses:** The college offers 3 years diploma UGC Career Oriented Courses. Students who join these courses cannot withdraw before the completion of 3 years.
- **Diploma in Bartending:** This diploma programme is spread over two semesters with theory and practical's. Experts in the concerned field conduct the classes. It is a hundred percent job-oriented programme at star hotels, pubs, cruise ships and lounges. This programme is open to the public and classes are conducted in the evening from Monday to Friday.

X. College Calendar

- College Calendar is an official document. Hence, it must be preserved, handled with utmost care and brought to the College every day without fail.
- The Calendar should be kept neat scribbling, using whitener, forging the signature of the parents, tearing of pages or exchanging with one another

and defacing the student photograph in the College Calendar will lead to a penalty of 250/-

- If a student loses the college calendar, he/she may apply for the new calendar by making of a payment of 250/-
- The college calendar must be produced to the Principal /Faculty/Staff members whenever asked for.
- The parents must duly acknowledge the 'Declaration' appended to this calendar.
- Parents must regularly check and authenticate any note/remarks entered in the college calendar.
- College calendar must be produced before collecting hall ticket of the semester exam.

XI. Library

- The Library is a place of learning. Students are supposed to make use of time in the library by reviewing journals, reference books and preparing for seminars, exams etc., to effectively cater the staff and student community the following rules and regulations have been formulated.
 - It is mandatory that students wear ID card on entering the library.
 - Every person who enters the library shall sign the register in token of his/her acceptance to adhere to the rules of the library.
 - The College library will be kept open from 8.30 am to 4.30 pm on all working days and on vacations and Saturdays from 8.30 am to 12.30 pm.
 - Students are required to produce their identity card when the books and other reading materials are issued to them.
 - Personal belongings and books already borrowed from the library are strictly prohibited inside the library and shall be deposited at the rack at the entrance.
 - The reader shall maintain silence within the library. Group discussions, conversations etc. is prohibited.
 - Students are not allowed to take food items inside the library and are not to be found sleeping.
 - Students violating library rules will not be allowed to use the library facilities.
 - Application for books should be made in the prescribed borrower's call slip. The books for home reading will be issued from 9.00am to 5.00 pm.
 - Mobile Phones and other related items are strictly prohibited
 - Library books, borrowed from the college library, should be returned within 7 days. If books are not returned within 7 days a fine of 2/- per day per book will be levied.

- If a book is borrowed on the last working day of the semester, students should deposit the cost of the book as a caution deposit, and 5/- per book will be charged as rent and the caution deposit will be refunded.

XII. College Fee Regulations:

- The fees for the year is payable in one instalment within the specified due date. The names of those who fail to pay the fees on time shall be cancelled from the name list. No attendance will be granted to those students who do not pay the fees within the due date. The students will be liable to pay a penalty of 10% of pending fees after the due date.
- If a student discontinues the college in between the academic year, he/she has no right to claim refund on any portion of the fees paid.
- Students willing to discontinue the course, before completion, shall pay the entire course fees prescribed for completion of the course.

XIII. Scholarship and Fee Concessions: Scholarship and Fee Concessions are available to students according to the Government Rules and Regulations. However, all scholarships and fee concessions are subject to satisfactory progress, good conduct and attendance.

1 Government Scholarship:

- Government of India National Merit Scholarships
- Educational Concession to the Children/dependents of Ex-Service men.
- Education Concession to the Children/dependents of service personal (Army, Navy and Air force.)
- Scholarships to the physically challenged students.
- Post-Metric Scholarship to the students belonging to Special groups. (Income limit Rs 44,500/- per year).
- Government of India Post Metric Scholarship to SC/ST groups.

2 Management Scholarships: With a view to promote and encourage higher education, the management has initiated scholarships and fee concessions to the deserving and meritorious students. However, the applications for management scholarships are subject to the scrutiny of the Principal and discretion of the Management.

- Free education is provided to those students who are meritorious, deserving and needy.
- With a view to encourage female education, the College provides 10% to 15% of fee concession to the meritorious students.
- Special Scholarships are also given to meritorious students who excel in the semester examinations.

A student who has already availed the scholarship from the Government or any other source, is not eligible for the college scholarship or concession.

XIV. Facilities: The College is well equipped with the following facilities.

- 1. College Office:** The official timings of the College Office are as follows:
Monday to Friday: 8.30 a.m. to 4.45 p.m. & Saturday: 8.30 a.m. to 1.30 p.m.
- 2. SMS Service:** With a view to ensure quick dissemination of information and communication, the college has the facility of sending messages through SMS Services. Short messages regarding different notices, meetings, assessment Marks, attendance, absenteeism, events and specific reminders etc. are sent. The parents have to update their mobile phone numbers with the college office whenever there is a change in the number.
- 3. College website (www.milagrescollege.edu.in):** The College has an official updated website which disseminates information pertaining to Institutional details, activities held in the College such as special events/occasions, association activities, and upcoming events etc. This updated information keeps its stakeholders in touch with the college.
- 4. College Library/Reading Room:** The College has a full-fledged, spacious Library and a reading room added with E-Library facility. It is well stocked with the latest books, magazines, journals and periodicals.
- 5. Computer Lab:** To enable the students get hands on training in information and technology, the College has set up a well-equipped computer lab having the latest hardware and software.
- 6. Sports and Athletics:** The College is committed to the concept of healthy living promotes, various sports activities within and outside the college for the benefit of the students. The College is well equipped with two playgrounds, which enables sports activities and athletic practices.
- 7. College Canteen:** The College has an in-house canteen wherein veg. and non-veg. food, refreshments & beverages are served at reasonable and affordable rates.
- 8. Mentoring and Counselling:** The College offers counselling services to the students. The students can consult the counsellor for any of their problems. Any information shared with the counsellor will be confidential. Every faculty plays the role of a mentor with whom the students are required to meet on a regular basis as the mentor takes personal interest in each student's academic and non-academic performances.
- 9. Parent Teacher's Association (PTA):** Parents play an important role in the all-round development of their ward in their formative years. Parent Teacher Association is a great source of strength to the college in improving the quality of its facilities and activities. Thus, the college expects whole-hearted cooperation from the Parents in this regard.
Regular Parent Teacher meetings are organised during the academic year, which the parents are expected to attend without fail. Parents are also

invited to meet the Principal, concerned class Coordinator, concerned faculty especially when unsatisfactory attendance or progress of their ward is brought to their notice.

➤ **Alumni Association (MICA):** Alumni Association is a forum, which provides an opportunity to its alumni to keep in touch with his/her Alma mater. It also facilitates the reunion of the alumni and enables networking. As a stakeholder of the Institution, the alumni can enrol themselves to this association and thereby contribute to be an active member of this Forum. An alumni registration fee of 150/- will be collected from every final year student along with the fees.

10. Mid-day meal: The College provides mid-day meals for the needy students free of cost or at subsidised rates. Those students who wish to take the benefit of this scheme shall give an application in the prescribed form to the college office. The deserving students are provided with the mid-day meals.

11. College LMS: The Milagres Faculty have created verity of Videos on deferent courses and topics. Students are advised to Search on YouTube Link- **“Milagres LMS”**.

XV. Academic Class Coordinator, Student welfare and Support: Each class is accorded with a designated academic coordinator. They act as a friend, philosopher, guide and a mentor to the students with a view to ensure students welfare and support. The class coordinator keeps a close watch on the student’s punctuality, regularity, attendance, conduct, behaviour and their progress. Hence, students must build and develop a good Student-Teacher rapport and feel free to communicate or share their problems relating to self and studies.

XVI. Issue of Certificates:

➤ All the applications for the issue of certificates must be made to the Principal in writing. They should contain the following.

- The student’s name with Register Number.
- The date of joining the college and the class in which the student was originally enrolled. The class in which the student was studying at the time of leaving, the date of leaving the college and his register number. The language under Part I and the optional subjects under Part II.
- The University Exams passed with register numbers and year of passing.

➤ The fees charged for the issue of certificates will be as prescribed by the university, if collected in person.

Postage charges are extra. Certificates can be sent only by registered post. Current registration postage charges should be sent with the application, besides the fees.

- No certificates will be issued in less than 48 hours of notice. They will not be handed over to unauthorised persons.
- A conduct certificate is issued only when a student withdraws from college. It will not be issued as a matter of the course and must be earned by the student by his conduct and behaviour during the College Course.
- Transfer Certificate will not be issued unless all the dues of the College are cleared. TC will be issued within 7 days after the application.

XVII. Code of Conduct of Examinations

- The University conducts the theory and practical examinations at the end of every semester, especially during October/November for Odd Semester and during April/May for Even Semester, as prescribed by the scheme of examinations.
- The candidate shall submit the record book for practical examination duly certified by the course instructor, head of the department/teacher in-charge, which shall be evaluated at the end of the semester during the practical examination.
Students are expected to arrive fifteen minutes prior to the commencement of the examination. Students shall follow the seating arrangements displayed on the notice board.
- They are advised to take their seats in the respective examination room according to the numbers allotted, maintain absolute silence in the examination hall and follow the examination code of conduct.
- Carrying cell phones or any electronic gadgets inside the examination hall is prohibited.
- Wearing of college uniform and ID card is mandatory, failing to which they will not be allowed to write the examination and also fined. The students shall possess Admission/Hall Ticket.
- Borrowing of stationary in the examination hall is forbidden.
- Talking, whispering, possession of any written materials, manuscripts, helping to copy or any other suspicious behaviour is considered as malpractice. Such cases will be dealt with as per university regulation.
- Students are advised to read carefully the instructions given in the Answer Booklet and Question Paper and work accordingly.
- Nothing except the register number of the students should be written on the question paper, if found it is considered as malpractice.

TO PARENTS AND GUARDIANS

- Parents and guardians are requested to co-operate with the college authorities in enforcing the discipline and regularity of study. In order that lessons may be duly understood, students should be devoted to study at

home. If parents do not insist on regular attendance and home study, the results are sure to be disappointing.

- Absence from class should be justified by a leave note from the student signed by parent/guardian. A leave note for a long absence due to illness must be supported by a medical certificate.
- A medical certificate does not entitle a student for attendance. Absence from college examination will be considered seriously.
- In case of illness during the examination parents are expected to inform the principal immediately.
- Some parents express their surprise at the end of the year, at the unsatisfactory attendance. Parents are requested to be in touch with the college to know the progress of their son/daughter.
- Parents are requested to meet class coordinator or other teachers if unsatisfactory progress or poor attendance is brought to their notice.
- According to university rules those who have 75% of attendance are eligible to write the semester exam.
- We expect the parents to participate in parents meeting and other activities of the college.
- Parents are specially asked not to allow their children to use a motorized vehicle without a valid license.
- Parents are requested to enforce the dress code prescribed by the college to their children. Parents will be informed about study tour, if any, in writing.
- Parents shall not encourage their son/daughter to possess any ELECTRONIC GADGETS OR ANY VALUABLES. Such possessions are prohibited inside the college campus.

2021-22 ACADEMIC YEAR CALENDER

NOVEMBER 2021			DECEMBER 2021		
1	Mon	<i>Karnataka Rajyotsava</i>	1	Wed	
2	Tue	<i>Staff Meeting</i>	2	Thu	
3	Wed	<i>Naraka Chaturthi</i>	3	Fri	

4	Thu		4	Sat	
5	Fri	<i>Deepawali</i>	5	Sun	
6	Sat		6	Mon	<i>Staff Meeting</i>
7	Sun		7	Tue	
8	Mon	<i>Commence Even Sem Classes</i>	8	Wed	
9	Tue		9	Thu	
10	Wed		10	Fri	
11	Thu		11	Sat	
12	Fri		12	Sun	
13	Sat		13	Mon	
14	Sun		14	Tue	
15	Mon		15	Wed	
16	Tue		16	Thu	
17	Wed		17	Fri	
18	Thu		18	Sat	
19	Fri		19	Sun	
20	Sat		20	Mon	<i>I Internal Assessment Test</i>
21	Sun		21	Tue	
22	Mon	<i>Kanakadasa Jayanti</i>	22	Wed	
23	Tue		23	Thu	
24	Wed		24	Fri	<i>Christmas Vacation to Start</i>
25	Thu		25	Sat	<i>Christmas</i>

26	Fri		26	Sun	
27	Sat		27	Mon	
28	Sun		28	Tue	
29	Mon		29	Wed	
30	Tue		30	Thu	
			31	Fri	

JANUARY 2022			FEBRUARY 2022		
1	Sat	<i>New Year</i>	1	Tue	
2	Sun		2	Wed	
3	Mon	<i>Staff Meeting</i>	3	Thu	
4	Tue		4	Fri	
5	Wed		5	Sat	
6	Thu		6	Sun	
7	Fri		7	Mon	<i>Staff Meeting</i>
8	Sat		8	Tue	
9	Sun		9	Wed	
10	Mon		10	Thu	
11	Tue		11	Fri	
12	Wed		12	Sat	
13	Thu		13	Sun	
14	Fri	<i>Makara Sankranti</i>	14	Mon	
15	Sat		15	Tue	
16	Sun		16	Wed	
17	Mon		17	Thu	

18	Tue		18	Fri	
19	Wed		19	Sat	
20	Thu		20	Sun	
21	Fri		21	Mon	
22	Sat		22	Tue	
23	Sun		23	Wed	
24	Mon	<i>II Internal Assessment Test</i>	24	Thu	
25	Tue		25	Fri	
26	Wed	<i>Republic Day</i>	26	Sat	
27	Thu		27	Sun	
28	Fri		28	Mon	
29	Sat				
30	Sun				
31	Mon				

MARCH 2022			APRIL 2022		
1	Tue	<i>Maha Shivaratri</i>	1	Fri	
2	Wed		2	Sat	
3	Thu		3	Sun	
4	Fri		4	Mon	<i>Staff Meeting</i>
5	Sat		5	Tue	
6	Sun		6	Wed	
7	Mon	<i>Staff Meeting</i>	7	Thu	
8	Tue		8	Fri	
9	Wed	<i>Commence Even Sem Exams</i>	9	Sat	

10	Thu		10	Sun	<i>Rama Navami</i>
11	Fri		11	Mon	<i>Commence Odd Sem Classes</i>
12	Sat		12	Tue	
13	Sun		13	Wed	<i>Ugadi</i>
14	Mon		14	Thu	<i>Ambedkar Jayati</i>
15	Tue		15	Fri	<i>Good Friday</i>
16	Wed		16	Sat	
17	Thu		17	Sun	<i>Easter</i>
18	Fri		18	Mon	
19	Sat		19	Tue	
20	Sun		20	Wed	
21	Mon		21	Thu	
22	Tue		22	Fri	
23	Wed		23	Sat	
24	Thu		24	Sun	
25	Fri		25	Mon	
26	Sat		26	Tue	
27	Sun		27	Wed	
28	Mon		28	Thu	
29	Tue		29	Fri	
30	Wed		30	Sat	
31	Thu				

MAY 2022			JUNE 2022		
1	Sun	<i>May Day</i>	1	Wed	

2	Mon	<i>Staff Meeting</i>	2	Thu	
3	Tue	<i>Eid al-Fitr / Basava Jayanti</i>	3	Fri	
4	Wed		4	Sat	
5	Thu		5	Sun	
6	Fri		6	Mon	<i>Staff Meeting</i>
7	Sat		7	Tue	
8	Sun		8	Wed	
9	Mon		9	Thu	
10	Tue		10	Fri	
11	Wed		11	Sat	
12	Thu		12	Sun	
13	Fri		13	Mon	
14	Sat		14	Tue	
15	Sun		15	Wed	
16	Mon		16	Thu	
17	Tue		17	Fri	
18	Wed		18	Sat	
19	Thu		19	Sun	
20	Fri		20	Mon	
21	Sat		21	Tue	
22	Sun		22	Wed	
23	Mon	<i>1 Internal Assessment Test</i>	23	Thu	
24	Tue		24	Fri	
25	Wed		25	Sat	
26	Thu		26	Sun	

27	Fri		27	Mon	
28	Sat		28	Tue	
29	Sun		29	Wed	
30	Mon		30	Thu	
31	Tue				

JULY 2022			AUGUST 2022		
1	Fri		1	Mon	<i>Staff Meeting</i>
2	Sat		2	Tue	
3	Sun		3	Wed	<i>Commence Odd Sem Exams</i>
4	Mon	<i>Staff Meeting</i>	4	Thu	
5	Tue		5	Fri	
6	Wed		6	Sat	
7	Thu		7	Sun	
8	Fri		8	Mon	
9	Sat		9	Tue	<i>Muharram</i>
10	Sun	<i>Bakrid</i>	10	Wed	
11	Mon	<i>II Internal Assessment Test</i>	11	Thu	
12	Tue		12	Fri	
13	Wed		13	Sat	
14	Thu		14	Sun	
15	Fri		15	Mon	<i>Independence Day</i>
16	Sat		16	Tue	

17	Sun		17	Wed	
18	Mon		18	Thu	
19	Tue		19	Fri	
20	Wed		20	Sat	
21	Thu		21	Sun	
22	Fri		22	Mon	
23	Sat		23	Tue	
24	Sun		24	Wed	
25	Mon		25	Thu	
26	Tue		26	Fri	
27	Wed		27	Sat	
28	Thu		28	Sun	
29	Fri		29	Mon	
30	Sat	<i>End of Odd Sem</i>	30	Tue	
31	Sun		31	Wed	<i>Ganesh Chaturthi</i>

SEPTEMBER 2022			OCTOBER 2022		
1	Thu		1	Sat	
2	Fri		2	Sun	Gandhi Jayanti
3	Sat		3	Mon	<i>Staff Meeting</i>
4	Sun		4	Tue	<i>Maha Navami/ Ayudhapooja</i>
5	Mon	<i>Staff Meeting</i>	5	Wed	<i>Vijaya Dashami</i>
6	Tue		6	Thu	
7	Wed		7	Fri	
8	Thu		8	Sat	

9	Fri		9	Sun	<i>Valmiki Jayanti / Eide Milad</i>
10	Sat		10	Mon	
11	Sun		11	Tue	
12	Mon		12	Wed	
13	Tue		13	Thu	
14	Wed		14	Fri	
15	Thu		15	Sat	
16	Fri		16	Sun	
17	Sat		17	Mon	
18	Sun		18	Tue	
19	Mon		19	Wed	
20	Tue		20	Thu	
21	Wed		21	Fri	
22	Thu		22	Sat	
23	Fri		23	Sun	
24	Sat		24	Mon	<i>Deepawali</i>
25	Sun	<i>Mahalaya Amavasya</i>	25	Tue	
26	Mon		26	Wed	
27	Tue		27	Thu	
28	Wed		28	Fri	
29	Thu		29	Sat	
30	Fri		30	Sun	
			31	Mon	

RECORD OF LEAVE AND ABSENCE (ODD SEM.)

SUBJECT	I INTERNAL MARKS			II INTERNAL MARKS		
	MAX.	MIN.	OPT.	MAX.	MIN.	OPT.
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
TOTAL						
REMARKS						
SIGN Class Coordinator						
SIGN Parent / Guardian						

RECORD OF INTERNAL ASSESMENT MARKS (EVEN SEMESTER)

SUBJECT	I INTERNAL MARKS			II INTERNAL MARKS		
	MAX.	MIN.	OPT.	MAX.	MIN.	OPT.
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
TOTAL						
REMARKS						
SIGN Class Coordinator						
SIGN Parent / Guardian						

TIME TABLE (ODD SEMESTER)

Hrs. Days	1	2	3	4	5	6	7	8
	MON							
TUE								
WED								
THU								
FRI								
SAT								

TIME TABLE (EVEN SEMESTER)

Hrs. Days	1	2	3	4	5	6	7	8
	MON							
TUE								
WED								
THU								
FRI								
SAT								

College Anthem

Hail Milagres College, Hail
Alma mater of Milagrean all
Guide us over the hill and dale
Spread your light, shine on us, one and all

Minds without fear, heads held high
Looking up towards the sky
Seeking knowledge, amity
Hand in and in unity

Bharath is our motherland
All united do we stand
March we in fraternity
As one, true community

Truth, non-violence shape our stand
Building nation great and grand
Strive we will to search, not yield
Our shall be the victory shield.

National Anthem

Jana-gana-mana-adhinayaka, jaya he

Bharata-bhagya-vidhata.

Punjab-Sindh-Gujarat-Maratha

Dravida-Utkala-Banga

Vindhya-Himachala-Yamuna-Ganga

Uchchala-Jaladhi-taranga.

Tavashubha name jage,

Tavashubhaasisa mage,

Gahetavajayagatha,

Jana-gana-mangala-dayakajaya he

Bharata-bhagya-vidhata.

Jaya he, jaya he, jaya he, Jaya jayajaya, jaya

he!

REMARKS

NOTE